

Template –Lawyers – Job Advert – External Recruitment

We are currently seeking applications for Lawyers within the Government Legal Service for Scotland (GLSS) based in Edinburgh and Glasgow. This is a permanent and pensionable appointment which supports flexible working and new entrants will normally start on the minimum of the pay range. Candidates with a disability who meet the essential criteria below will be invited to the assessments.

The GLSS consists of a number of legal offices that provide legal services to central government in Scotland (in particular the Scottish Government and the UK Government) and offers one of the most varied careers in law. As well as the opportunity to work in the core government legal offices, the GLSS also provides staff to bodies including the Scottish Law Commission and the Lord President's Office.

The work you will be doing will be wide ranging, covering a whole breadth of topics. It will be varied, challenging, high profile and topical. Providing legal advice to government is unique and intellectually demanding. It is also rewarding, enjoyable and carried out in a supportive environment.

The range of work includes providing advice on policy; advice on primary and secondary legislation; drafting of secondary legislation; advice on the functions and obligations of ministers, including legislative competence; and, supporting and defending government both in court and in inquiries.

We're more than ambitious about diversity and inclusion. It's our people that make us great and we want them to reflect the make-up of modern Scotland. We welcome applicants from all backgrounds and particularly from groups currently under-represented in Scottish Government and the legal profession in Scotland, including people with a disability, from minority ethnic communities or from socio-economically disadvantaged backgrounds. Please read the attached blog from one of the Deputy Directors in SGLD on her personal experiences of working in the GLSS.

Qualifications Required

You must be an advocate or solicitor admitted in Scotland or in another UK jurisdiction with an intention to complete the Qualified Lawyers Assessment.

Please note: If you fail to demonstrate how you meet the minimum qualifications as stated above, your application will be automatically sifted out.

Essential Criteria

1. A knowledge of law as it affects government in Scotland.
2. Ability to manage information and interpret data to enable you to make sound decisions and provide clear and competent legal advice for government.
3. Strong interpersonal skills, and excellent oral and written communication skills with the ability to build strong, collaborative working relationships with senior colleagues and stakeholders and convey complex issues clearly and concisely.
4. Ability to organise and manage your own workload in a flexible way to respond to competing priorities effectively.

Important Information Regarding Interviews

In recognition of the Scottish Government's ongoing measures and guidance in its response to Covid-19 (Coronavirus), we would like to advise applicants that a decision has been taken that all interviews must be conducted in a virtual/remote setting.

In order to facilitate this new way of working, we are asking all applicants to ensure that they have a suitable space to complete the virtual interview. In addition, a personal device of choice, which has the Skype for Business application downloaded. This will allow candidates to undertake the interview/assessment if selected. We are also asking you to ensure that your personal Wi-Fi/Broadband capacity will be sufficient to carry both audio and video feeds.

Further Information

For further information on this vacancy please download and review the "Person Specification and Further Information for Job Applicants" which you will find below. To apply, you must fully complete and submit an online application via this website before the closing date. To learn more about this opportunity, please contact glsresourcing@gov.scot.

If you experience any difficulties accessing our website or completing the online application form, please contact the Resourcing Team via recruitment@gov.scot.