

Mr John Swinney MSP  
Deputy First Minister and Cabinet Secretary  
for Education and Skills  
Scottish Government  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG

22 March 2021

By email: [DFMCSE@gov.scot](mailto:DFMCSE@gov.scot)

Dear Deputy First Minister

Further to our conversation last Thursday evening and the Corra's Board of Trustees' exceptional meeting this morning, I am writing to confirm the agreement that the Trustees reached.

Trustees were advised of the details of our conversation, plus my recent discussion with Sir John Elvidge, as well as the task Scottish Government has outlined in '*draft revision terms of appointment 0.3*'. Together this provided Trustees with a clarity as to what is being asked of Corra's Chief Executive to continue to support the implementation of the Independent Care Review's conclusions and set-up The Promise Scotland.

It was clear to Trustees that the time requirement to establish The Promise Scotland, allowing for full set-up, covering one planning and budgeting cycle, and Chairing The Promise Oversight Board are close to that of a full-time job for twelve months. As you would expect, the Board of Trustees recognised that Fiona is very able to do this role, and continue to focus on their duty of care to her.

Therefore on behalf of Corra's Board of Trustees, I am writing to propose releasing Fiona for four days (28 hours) per week for one full year, starting on 6th April 2021 and running to 5th April 2022.

The Board does not envisage being able to grant any further requests for more than a small amount of the Chief Executive's time after the conclusion of the 12 month period.

The Board request two formal reviews with Scottish Ministers and I suggest these are aligned to the milestones outlined in the draft terms of appointment, which would be around the 6-month and 9-month point. These reviews will be necessary to provide the Board with relevant

#### The Corra Foundation

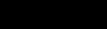
Riverside House, 502 Gorgie Road, Edinburgh, EH11 3AF  
e: [hello@corra.scot](mailto:hello@corra.scot) t: 0131 444 4020 [www.corra.scot](http://www.corra.scot)

The Corra Foundation is a charity registered in Scotland (No SC009481) and is also a company limited by guarantee (No SC096068). Fortify Social Enterprise CIC is a community interest company registered in Scotland and is also a company limited by guarantee (No SC507457). The Corra Foundation was previously called Lloyds TSB Foundation for Scotland.



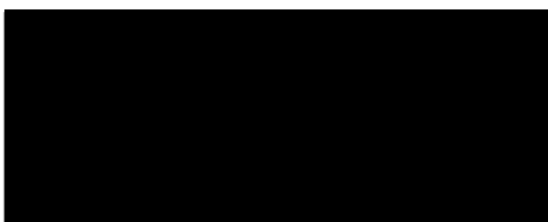
assurances that sufficient progress is being made in order for Fiona to return to dedicating most of her time to Corra after that period.

It is our collective view that this is the best course of actions for all involved.

The Trustees are working with Fiona on the implications, such as ensuring adequate cover and making an announcement internally and externally, and ask the Scottish Government to respect that this will take time. Should the Scottish Government wish to announce the secondment or be included in Corra's announcement, please do get in touch with Carolyn Sawers,  [@corra.scot](mailto:carolyn@corra.scot).

If the suggested terms in this letter are agreeable to the Scottish Government, Corra's Board is content to proceed on that basis, and anticipates that Fiona will take up the 4-day-per-week secondment with effect from Tuesday 6th April 2021.

With best wishes



**Luke McCullough**  
Chair

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